

Boone County Purchasing

Melinda Bobbitt, CPPO, CPPB
Director of Purchasing

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Columbia, MO 65201
Phone: (573) 886-4391

MEMORANDUM

TO: Boone County Commission
FROM: Melinda Bobbitt, CPPO, CPPB
DATE: January 7, 2025
RE: Cooperative Contract Award: C000956 (Sourcewell cooperative contract 030321-SEC) – Copier for Boone County Circuit Clerk – Family Court with Marco Technologies, LLC

The Boone County Circuit Clerk – Family Court requests permission to utilize the Sourcewell cooperative contract 030321-SEC with Marco Technologies, LLC. The county contract number is C000956.

Circuit Clerk: 1221-92000 / \$7,387.85 (\$8,000 budgeted)

Purchasing is seeking permission to dispose of the Circuit Clerk's existing copier by trade for a \$0.00 value.

Canon IR6255
Fixed Asset 20021

Marco Technologies, LLC. will haul off and recycle the surplus copier at the time they install the new copier. The hard drive will be removed and left with our Information Technology department.

cc: Contract File